



Advisor - Moneywise Plus Project - The project is funded by the European Social Fund and The National Lottery Community Fund to December 2022.

Acorn Training are currently recruiting for our Moneywise Plus Project based in Leicester & Leicestershire working within the aims of the Moneywise Plus Project, you will be working as a member of a team of advisers from different organisations and will provide information, advice and guidance to unemployed and unwaged individuals and groups to with aim to moving them closer their employment or education goals by ensuring that they demonstrate improved IT and money management skills and the ability to job search.

You will work to individual and project targets, promoting moneywise plus and registering new participants, identifying needs, developing and follow through their action plans; recording outcomes and monitoring individuals progress to ensure their successful completion .

Some of the main accountabilities will include:

- Accurate report writing, attention to detail
- Prepare support plans and papers on issues relating to people's financial and digital support requirements
- Liaise with other delivery partners and external agencies
- One to one work assessment, planning and review
- Utilise electronic systems to effectively manage workload including word, excel and e-mail and a CRM system for reporting work
- Support disadvantaged and vulnerable adults who may have challenging behaviour
- Barriers to the digital landscape, learning and employment
- How to support clients and promote independence
- Support strategies for various learner specific needs
- Experience of case load management
- Experience of working with disadvantaged people
- Assisting individuals to develop their digital skills and financial capability
- Experience of working with unemployed /economically inactive
- Awareness of social issues and barriers
- Full Driving licence and access to a vehicle

Job Type – Full time

Salary - £21,000-£23,970

Start Date – 01/07/2020

End Date – 30/06/2022

Location – Hinckley, Leicestershire

Application Details – Please email HR@acorntraining.eu or call 01782 827 827 (HR) to request an application form and Job description.